

REGISTERED No. M - 302
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EXTRAORDINARY
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ISLAMABAD, MONDAY, NOVEMBER 25, 2019

PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN
PAKISTAN MINT

NOTIFICATIONS

Lahore, the 15th October, 2019

S.R.O. 1419(I)/2019.—The methods, qualifications and other conditions are laid down for appointment to the posts specified in column (2) and (3) of the schedule to this notification in respect of the Pakistan Mint Lahore:

Provided that the persons appointed against the above posts shall be workmen as defined under the Factories Act, 1934 and their terms and conditions of serviced shall be governed by the Factories Act, 1934 and other applicable labour laws and rules.

METHODS OF APPOINTMENT

2. The Methods of appointment to the posts specified in column (2) of the schedule shall be as specified in columns (4) and (5) thereof:

Provided that if no suitable person is available, for promotion, the post or posts reserved for promotion shall be filled by initial appointment and failing that by transfer.

2595(1—30)

Price. Rs. 40.00

[1821(2019)/Ex. Gaz.]

CONDITION FOR PROMOTION

3. Promotion to the posts specified in column (2) of the schedule shall be made from amongst the persons who hold the posts specified in column (6) of the schedule on regular basis, having relevant trade in case of workmen and fulfilling the conditions specified in column (7) thereof:

Provided that the detail of promotion amongst different trades available in factory departments shall be made as per organizational charts of all departments annexed as appendix I to XXI to this Notification.

CONDITIONS FOR INITIAL APPOINTMENT

4. On the closing date for receipt of applications as fixed in the relevant advertisement, a candidate for initial appointment to a post must possess the educational qualifications and experience and must be within the age-limits as mentioned against the post concerned in columns (8), (9) and (10) respectively of the schedule:

Provided that the maximum age-limit shall be relaxed in respect of candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 and other instructions of the Establishment and Finance Division issued from time to time.

PROBATION

5. Persons appointed by promotion or initial appointment shall be on probation in accordance with the provisions of the Factories Act, 1934 and rules made thereunder.

SENIORITY

6. Seniority amongst workmen of each department shall be separately maintained. Seniority on initial appointment shall be taken with effect from the date of joining. However, seniority of workmen appointed in a batch shall be taken in the order of merit according to interviews result. Seniority on promotion shall be taken with effect from the date of promotion. However, seniority of workmen promoted in a batch shall be taken according to seniority against previous post.

SCHEDULE
[See paragraphs 1, 2, 3 and 4]

S.No.	Posts	BPS	Methods of appointment in percent by		Conditions for promotion		Conditions for initial Appointment		Age-limits In years	
			Promotion	Initial appointment	Persons eligible	Experience c	Qualifications and experience		Minimum	Maximum
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Engineer	15	100%	-	Sub-Engineer (BS-11)	Six years service as Sub-Engineer	Diploma of Associate Engineering with Five years experience OR B.Tech (Pass) with Three years experience OR B.Tech (Hons) with One year experience OR H.S. (Engineering) a) Ex-Pakistan Army personnel b) Matriculation/AEC-I or equivalent qualification c) 15 years minimum service in Pakistan Army	22	28	
2	Warder	14	100%	-	Assistant Warder (BS-11)	Five years service as Assistant Warder (BS-11) OR Thirteen years total service	18	25		
3	Senior Draftsman	13	100%	-	Draftsman (BS-11)	Three years service as Draftsman	18	25		
4	Buttler keeper	12	100%	-	Assistant Buttlon Keeper Gd-1 (BS-09) (On selection basis)	Five years service as Assistant Buttlon Keeper Gd-1 (BS-09) OR Eight years total service	20	28		
5	Draftsman	11	100%	100%	-	-	a) Matric (Science) b) Two years certificate of Draftsman with Five years relevant experience. H.Sc with Chemistry as one subject with Two years experience of Store handling/keeping in a reputed firm/department	18	25	
6	Sub-Engineer	11	100%	100%	-	-	a) Matric (Science) b) Two years certificate of Draftsman with Three years relevant experience. Three years Diploma of Associate Engineering	18	25	
7	Assistant Warder	11	100%	100%	Junior Security Guard (BS-08)	Three years service as Junior Sergeant (BS-08) OR Eight years total service (Selection Post)	18	25		

8	Assistant Engraver	100%	11	Engraver (Gd-I) (BS-08)	Four years service as Engraver Gd-I (BS-07) OR Fifteen years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Fifteen Years experience of Steel engraving or Designing	35
9	Highly Skilled Grade-I	100%	11	Highly Skilled Grade-II (BS-09)	Five years service as Highly Skilled Grade-II (BS-09) OR Fifteen years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Fifteen years experience	35
10	Engraver Grade-I	100%	09	Engraver Gd-II (BS-08)	Two years service as Engraver Gd-II (BS-08) OR Ten years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Fifteen years experience	33
11	Head Labman	100%	09	Assistant Labman (BS-07)	Three years service as Assistant Labman (BS-07) OR Nine years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Ten Years experience of Steel engraving or Designing	18
12	Switch Board Attendant Grade-I	100%	09	Switch Board Attendant Gd-II (BS-07)	Three years service as Switch Board Attendant Gd-II (BS-07) OR Four years total service	F.Sc with Three years laboratory experience	25
13	Assistant Bulion Keeper Grade-I	100%	09	Assistant Bulion Keeper Grade-II (BS-07)	Three years service as Assistant Bulion Keeper Grade-II (BS-07)	Certificate or Diploma or Apprenticeship certificate of at least six months duration in Electrical/Electrician trade from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with seven years experience	22
14	Highly Skilled Grade-II	100%	09	Skilled Grade-I (BS-07)	Five years service as Skilled Grade-I (BS-07) OR Ten years total service	a) F.Sc. with Two years experience of Store handling/keeping in a reputed Firm/department, or b) Matric (science) with Five years experience of Store handling/keeping in a reputed Firm/department.	18
15	Engraver Grade-II	100%	08	Engraver Gd-III (BS-07)	Three years service as Engraver Gd-III (BS-07) OR Nine years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Ten years experience	25
						Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with Nine Years experience of Steel engraving or Designing	33

16.	Care Sergeant	07	100%	-	100%	18	25	18	25
17.	Engraver Grade-III	07	100%	(i) Skilled Grade-I (BS-07) (ii) Skilled Grade-II (BS-06)	100%	22	28	22	28
18.	Head Weighman	07	100%	100%	100%	18	25	18	25
19.	Assistant Labman	07	100%	100%	100%	18	25	18	25
20.	Assistant Ballroom Keeper Grade-II	07	100%	100%	100%	18	25	18	25
21.	Weighman Grade-I	07	100%	100%	100%	18	25	18	25
22.	Switch Board Attendant-Grade-II	07	100%	100%	100%	18	25	18	25
23.	Sec. Guard	07	100%	100%	100%	18	25	18	25
24.	Skilled Grade-I	07	100%	100%	100%	18	25	18	25

25.	Switch Attendant Grade III	06	100%				Certificate or Diploma or Apprenticeship certificate or at least six months duration in Electrical/Electician trade from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with two years experience	18	25
26.	Skilled Grade-II	06	100%		Skilled Grade-III (BS-05)	One year service as Skilled Grade-III (BS-05) OR Three years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with two years experience	18	25
27.	Skilled Grade-III	05	100%		Semi Skilled Grade-I (BS-04)	One year service as Semi Skilled Grade-I (BS-04) OR Two years total service	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government with One year experience	18	25
28.	Lab Attendant Grade-I	05	100%		Lab attendant Gd II (BS-04)	Two years service as Lab Attendant Gd II (BS-04) OR Three years total service	Matric (science) with two years laboratory experience.	18	25
29.	Security Guard	05	100%				a) Ex-Pakistan Army personnel; and b) Matriculation/AEC-I with 08 years minimum service in Pakistan Army	18	25
30.	Wrightman Grade II	05	100%		Water Still man/Furnace man (BS-03)	Three years service as Water Still man or Furnace man (BS-03) Seniority cum Fitness.	Matric (science) with two years laboratory experience.	18	25
31.	Lab Attendant Grade-II	04	100%		Lab attendant Grade-II (BS-03)	One year service as Lab Attendant Grade-III (BS-03).	Matric (science) with One year laboratory experience.	18	25
32.	Semi-skilled Grade-I	04	30%		Khalasi (Un skilled) (BS-02)/Apprentice	One year service as Khalasi (Un-skilled) (BS-02) OR Successful completion of two years of Apprenticeship period and subject to availability of vacancy	Certificate or Diploma or Apprenticeship certificate of at least six months duration from Board/Authority/Council for Technical Education or Technical/Vocational Training recognized by the Government	18	25
33.	Lab Attendant Grade-III	03	100%				Matric (science)	18	25
34.	Water Still man	03	100%				Matric (science)	18	25
35.	Furnace man	03	100%				Matric (science)	18	25

36.	Head Gangster	03	100%	-	Head Sanitary Worker (BS-02)	Two years service as Head Sanitary Worker (BS-02) OR Four years total service	Literate with relevant working experience.	18	25
37.	Head Sanitary worker	02	100%	-	Sanitary Worker (BS-01)	Two years service as Sanitary Worker (BS-01)	Literate with relevant working experience.	18	25
38.	Khalasi (Un-skilled)	02	-	100%			Middle	18	25
39.	Sanitary worker	01	-	100%			Literate with relevant working experience.	18	25

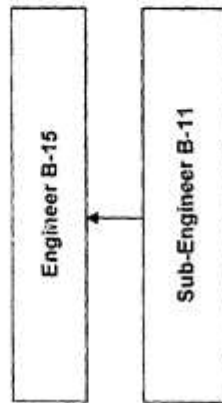
Note. Board/Authority/Council for Technical Education or Technical/Vocational/ Industrial Training means Board of Technical Education, National Vocational & Technical Training Council (NVTTC), Vocational Training Council (VTC), Technical Education and Vocational Training Authority (TEVTA), Skill Development Council (SDC) or any other authority recognized by the government.

[No F. Mint/RR-2019-HR]


(Rafi Fayyaz Anwar)
Master of the Mint

Appendix-i

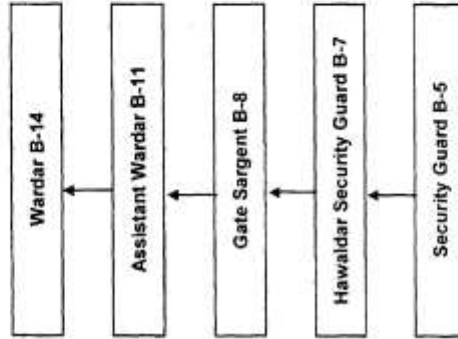
Engineers



Only
LARSLAN NISAR
Admin Officer
Pakistan Mint, Lahore
Government of Pakistan
ph: 042-99250027
CS

Appendix-II

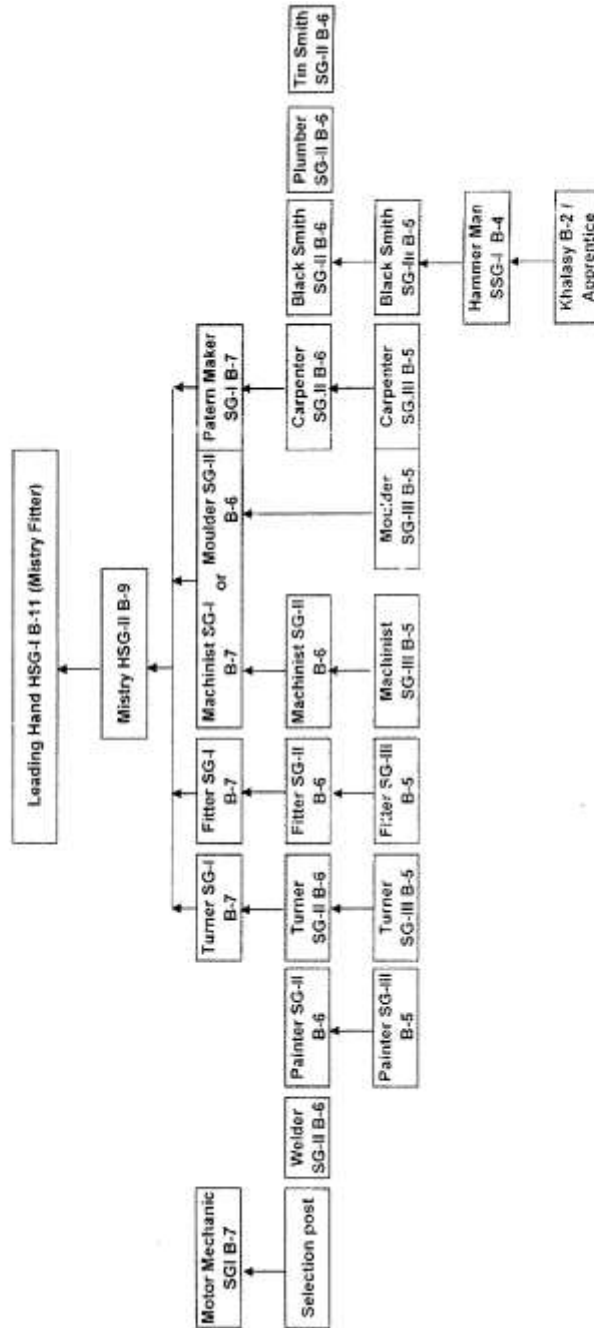
SECURITY STAFF



Asif
ARSLAN NISAH
Admin Officer
Pakistan Mint, Lahore
Government of Pakistan
Ph: 042-9925007

Appendix-iv

GENERAL WORKSHOP DEPARTMENT



ANISARI
 Joint Officer
 in Mkt. Labour
 Govt. of Pakistan
 342-99350077

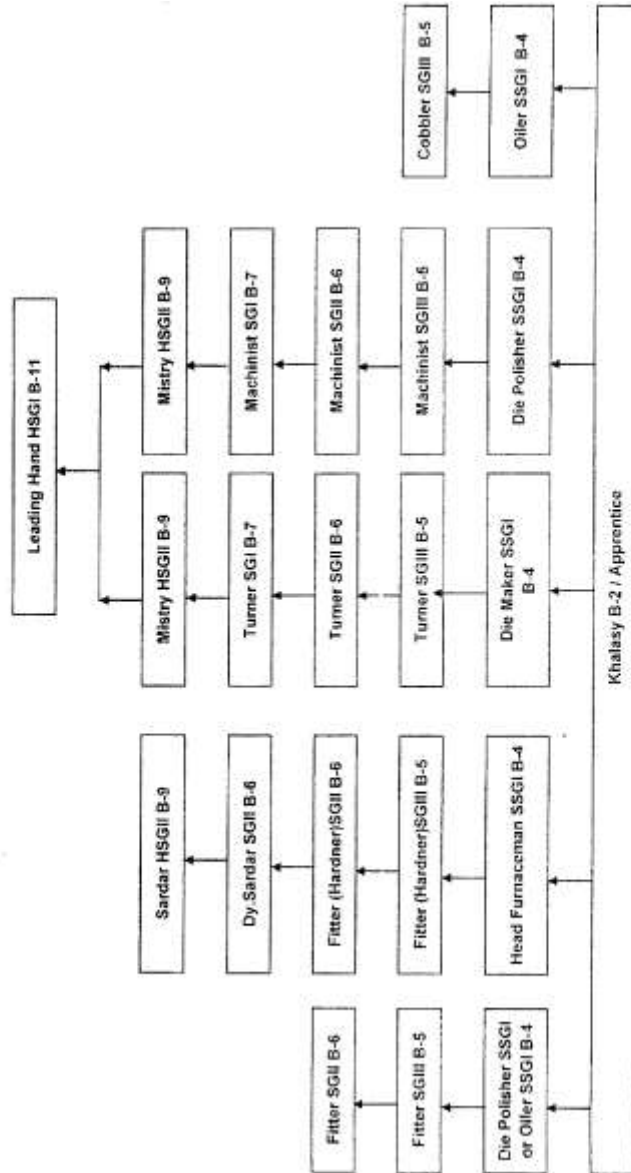
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graph TD
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    SBA_GDI_B6[SBA GDI B-6] --> SBA_GDI_B7
    AnySuitable_SGIII_B5[Any Suitable SG III B-5] --> SBA_GDI_B7
    
    Filter_SGI_B7[Filter SGI B-7] --> Electrician_SG_I_B7[Electrician SG-I B-7]
    
    Fitter_SG_II_B6[Fitter SG-II B-6] --> Wireman_SG_II_B6[Wireman SG II B-6]
    Fitter_SG_III_B5[Fitter SG III B-5] --> Wireman_SG_III_B5_Lineman_SG_III_B5[Wireman SG III B-5 or Lineman SG III B-5]
    
    Turner_SG_III_B5[Turner SG-III B-5] --> Pump_Attendant_SSGI_B4[Pump Attendant SSGI B-4]
    
    Lineman_SG_II_B6[Lineman SG-II B-6] --> Electrician_SG_I_B7
    Wireman_SG_III_B5_Armature_Winder_SG_III_B5[Wireman SG III B-5 or Armature Winder SG III B-5] --> Electrician_SG_I_B7
    Lineman_SG_III_OR_Wireman_SG_III_B5[Lineman SG III OR Wireman SG III B-5] --> Armature_Winder_SG_III_B5[Armature Winder SG III B-5]
    
    Pump_Attendant_SSGI_B4 --> Leading_Hand_HSG_I_B11[Leading Hand HSG-I B-11]
    
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Only
(ARSHAN NISAR)
Admin Officer
Pakistan Mint, Lahore
Government of Pakistan
Ph. 042-99250027

Appendix-VI

DIE DEPARTMENT

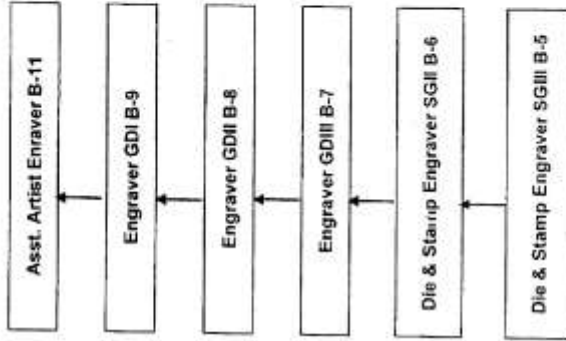


(ARSLAN NISAR)

Admin. Officer
Pakistan Mint, Lahore
Government of Pakistan
Ph. (042) 99353027

Appendix-vii

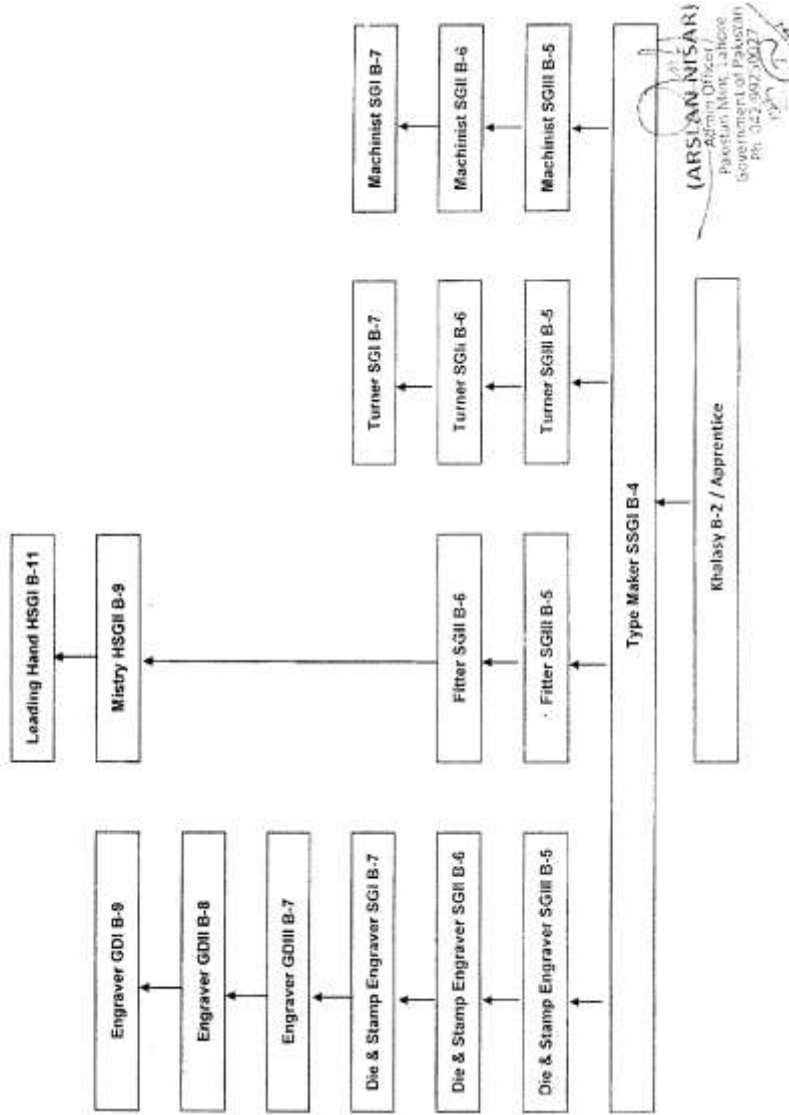
ENGRAVING DEPARTMENT



(ARSLAN NISAR)
Secretary
Government of Pakistan
Ph: 042-99250023

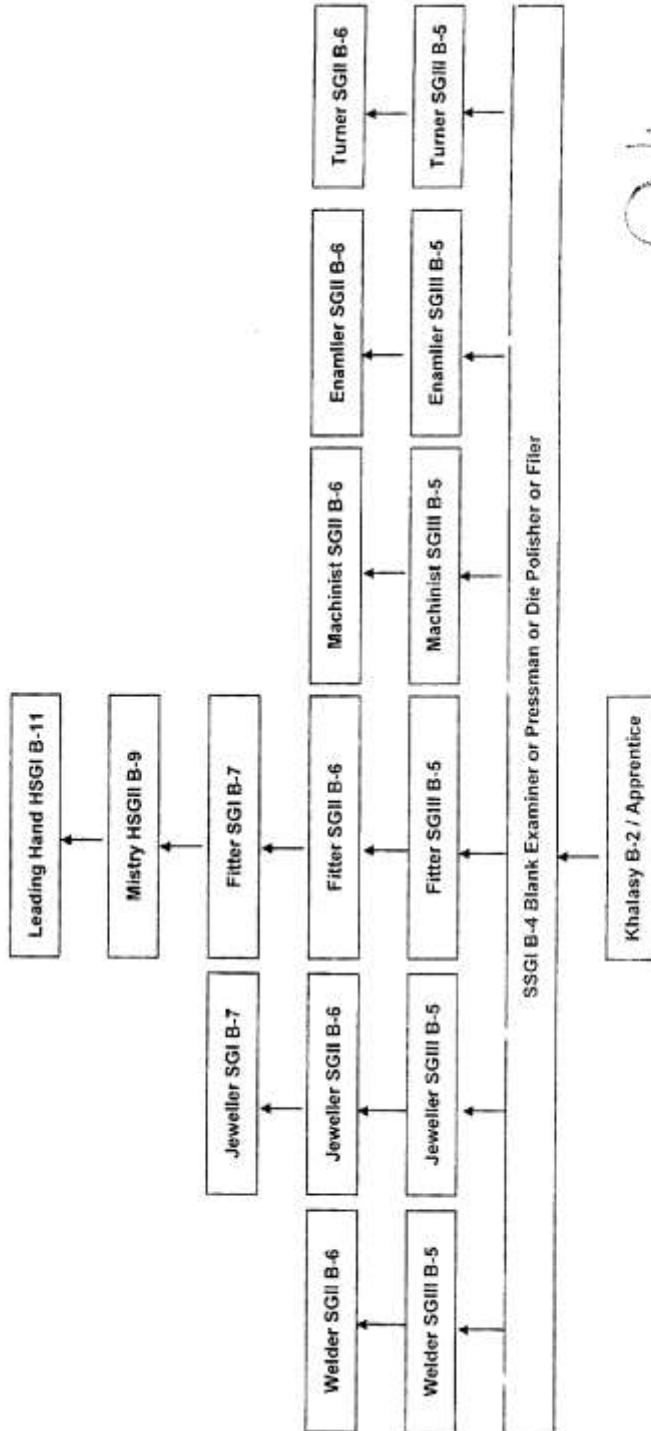
Appendix-VIII

POSTAL & SEAL DEPARTMENT



Appendix-ix

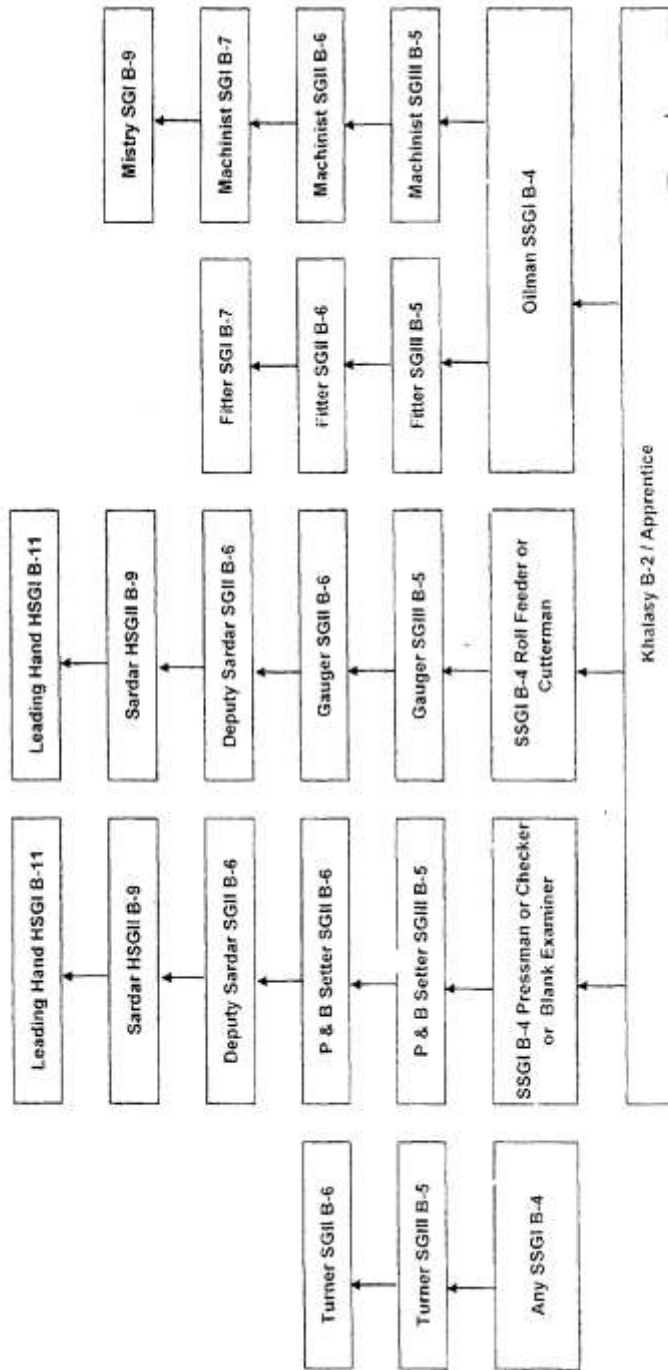
MEDAL DEPARTMENT



[Signature]
 Director
 Medal Department
 Government of Punjab
 Lahore

Appendix-xi

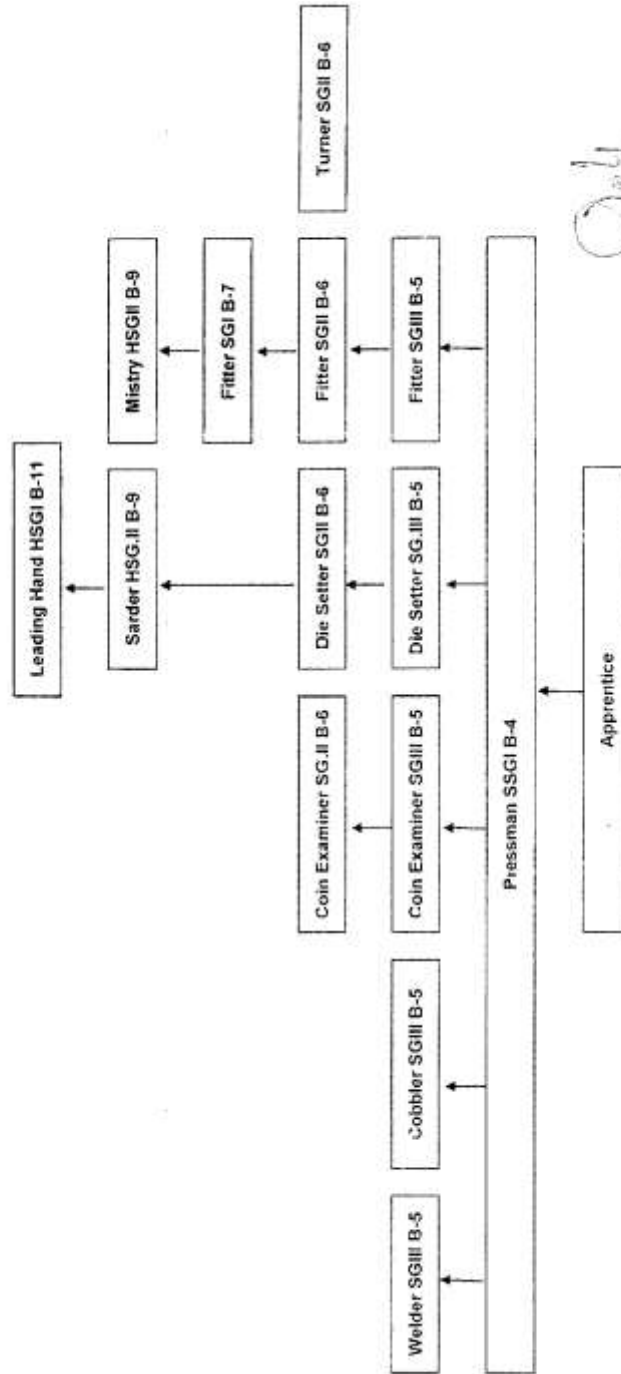
Rolling & Cutting Department



[Signature]
 (1455/2019/10/11)
 Addn. Offcl.
 Pakistan Mint, Lahore
 Government of Pakistan
 Ph: 042-99250022

Appendix-xiii

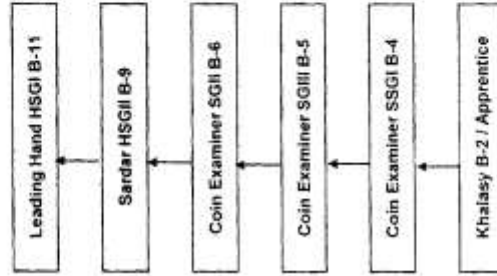
COINING DEPARTMENT



(ARSLAN NISAR)
 Admin Officer
 Pakistan Mint, Lahore
 Government of Pakistan
 Ph: 042-99250027

Appendix-xiv

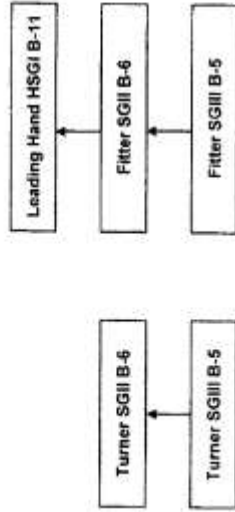
EXAMINING DEPARTMENT



(ARSLAN KHAN)
Joint Director
Pakistan Mint Lahore
National Mint Building
P.O. Box 421407
Lahore

Appendix-xv

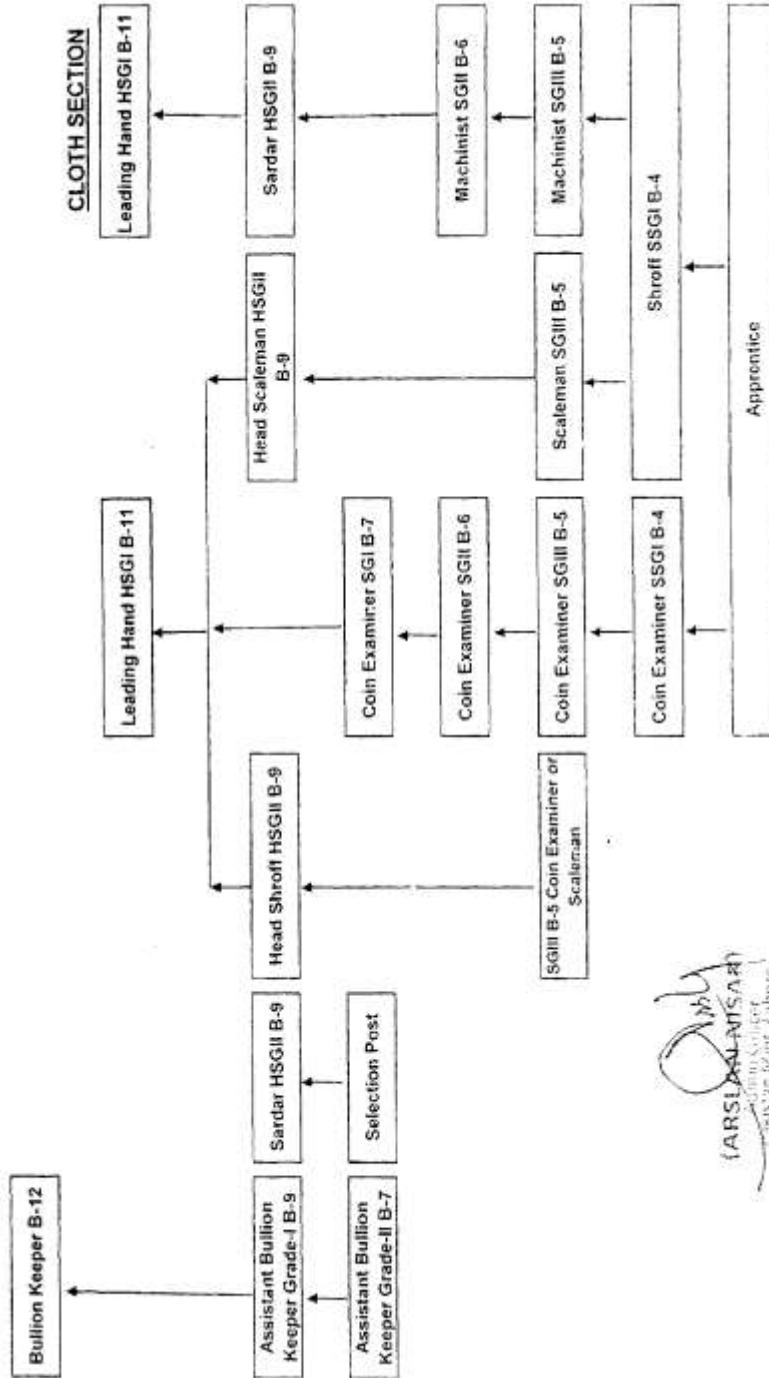
WEIGHING DEPARTMENT



Only
(ABSLAN NISARI)
Admin Officer
Punjab, India, Lahore
Government of Pakistan
Ph 042-99250027

Appendix-xvi

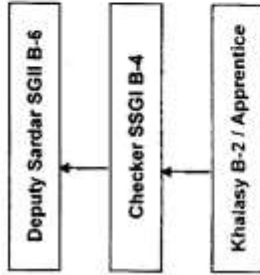
BULLION DEPARTMENT



(ARSLAN NISAR)
 Joint Secretary
 Bullion Department
 Government of Pakistan
 Ph: 042-59250027

Appendix-xvii

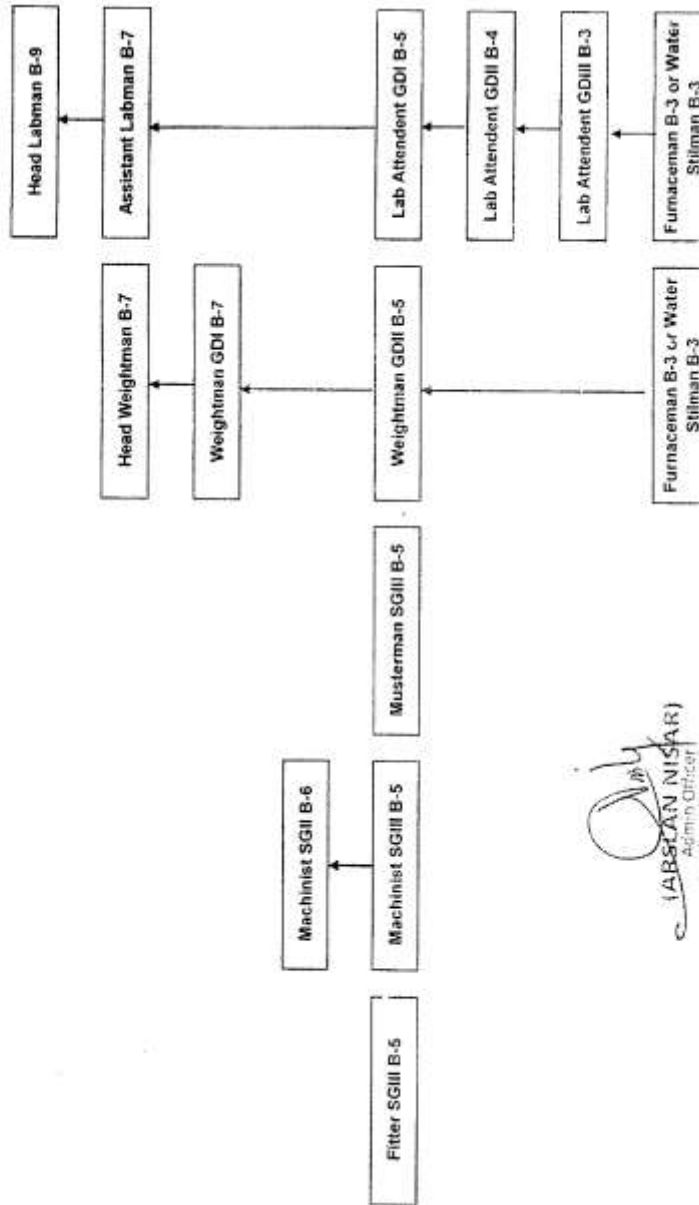
MEDICAL DEPARTMENT



(ARSLAN NISAR)
Admin Officer
Pakistan Mint, Lahore
Telephone No. 042-9925007
Fax No. 042-9925007

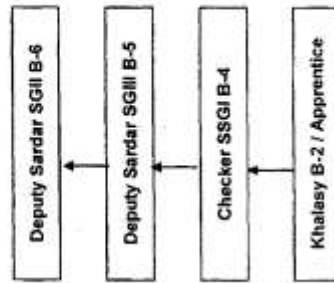
Appendix-xviii

ASSAY OFFICE DEPARTMENT



(Signature)
LABSIAN NISAR
 Admin Officer
 Government of Pakistan
 Ph: 042-952-30027

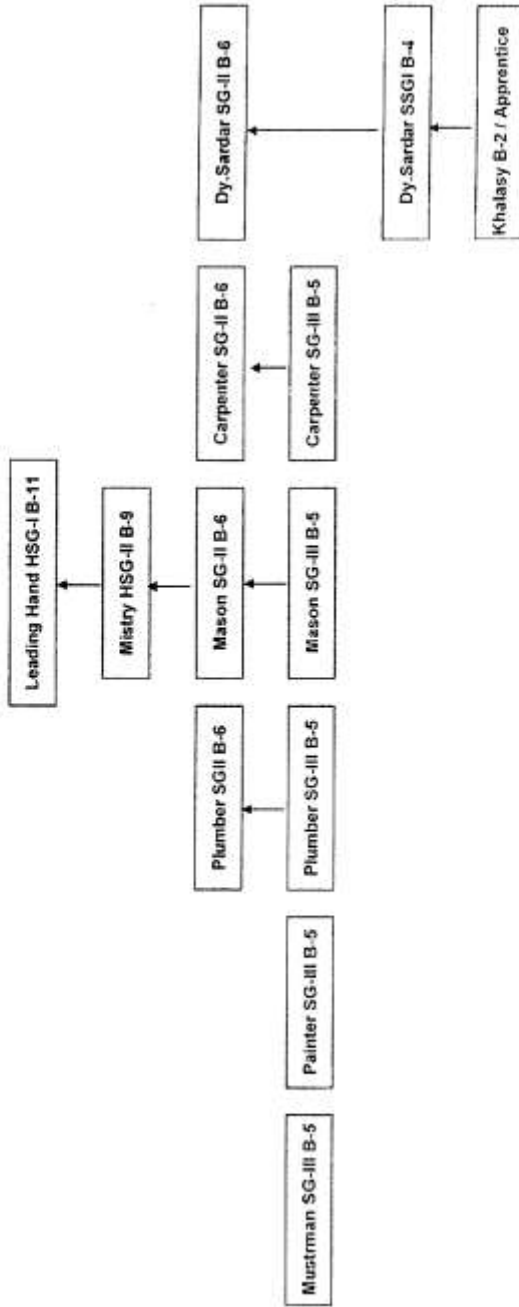
CANTEEN DEPARTMENT



(ARSLAN NISARI)
Admin Officer
Pakistan Mint, Lahore
Government of Pakistan
Ph: 042-99250027

Appendix-xx

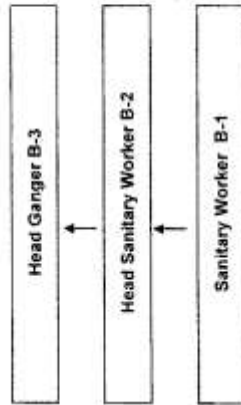
WORKS DEPARTMENT



ARSLAN NISAR
Admin Officer
Pakistan Mint, Lahore
Government of Pakistan
Ph: 011-55313027

Appendix-xxi

SANITARY WORKER



(Only)
(ARSLAN NISARI)
Admin. Officer
Pakistan Mint, Lahore
Government of Pakistan
PIN: 042-9925002
25/11/19

GOVERNMENT OF PAKISTAN
FINANCE DIVISION
 (INTERNAL FINANCE WING)

Islamabad, the 15th October, 2019

S.R.O. 1420(I)/2019.—In pursuance of sub rule (2) of rule 3 of the Civil Servants (Appointment, Promotion and Transfer), Rules, 1973 the following methods qualifications and other conditions are laid down for appointment to the posts mentioned in the table below in respect of Pakistan Mint Lahore under the Finance Division:-

TABLE

S. No.	Posts	BPS
(1)	(2)	(3)
1	Audit Assistant	15
2	Cashier	11
3	Head Clerk	11
4	Teacher	09
5	Dispenser	06
6	Midwife	06

METHODS OF APPOINTMENT

2. The methods of appointment to the posts shall be as mentioned in the table below, namely:-

TABLE

S.No.	Designation and BPS of the post	Methods of appointment	
		By promotion	By initial appointment
(1)	(2)	(3)	(4)
1	Audit Assistant (BS-15)	100%	-
2	Cashier (BS-11)	100%	-
3	Head Clerk (BS-11)	100%	-
4	Teacher (BS-09)	-	100%
5	Dispenser (BS-06)	-	100%
6	Midwife (BS-06)	-	100%

Provided that if no person is found eligible for promotion, the post or posts reserved for promotion shall be filled by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION

3. Promotion to the posts mentioned in column (2) of the table below shall be made by selection from amongst the persons who hold the posts specified in column (3) of the table on a regular basis and fulfill the conditions prescribed in column (4) thereof, namely:-

TABLE

S No.	Designation and BPS of the Post	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1	Audit Assistant (BS-15)	Head Clerk/ Cashier	Seniority-cum-fitness. (However, Seniority will be taken from the cadre of UDC.)
2	Cashier (BS-11)	UDC	03 years service as UDC
3	Head Clerk (BS-11)	UDC	03 years service as UDC

CONDITIONS FOR INITIAL APPOINTMENT

4. On the closing date for receipt of applications as fixed in the relevant advertisement, a candidate for initial appointment to a post must possess the educational qualifications and experience and must be within the age-limit as mentioned against the post concerned in the Schedule to this Notification:

Provided that the maximum age-limit shall be relaxed in respect of the candidates specified, and to the extent indicated, in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time.

CONDITIONS FOR APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made in accordance with the provisions of Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

PROBATION

6. Persons appointed by promotion or initial appointment or transfer shall be on probation in accordance with the provision of Civil Servants Act 1973 and the rules made thereunder.

7. This Notification issues with the concurrence of the Establishment Division contained vide their O.M.No.7/1/2004-R-5 dated 30th August 2016 read with O.M. No.12/5/87-R.V dated 21st March 2019.

SCHEDULE

(See paragraph-4)

S.No.	Designation and BPS of the post	Qualifications and experience	Age Limits	
			Min.	Max.
1.	Audit Assistant (BS-15)	(a) Commerce Graduate; and (b) Computer literate alongwith minimum 30 w.p.m typing Speed with 03 years experience.	18 years	25 years
2.	Cashier (BS-11)	(a) Intermediate in Commerce; and (b) Computer literate alongwith minimum 30 w.p.m typing speed with 03 years experience.	18 years	25 years
3.	Head Clerk (BS-11)	(a) Intermediate in Commerce; and (b) Computer literate alongwith minimum 30 w.p.m Typing speed with 03 years experience.	18 years	25 years
4.	Teacher (BS-09)	B.A./B.SC and B. Ed recognized by HEC.	18 years	25 years
5.	Dispenser (BS-06)	(a) Matric at least in 2nd Division with one year certificate of Medical Faculty.	18 years	25 years
6.	Midwife (BS-06)	(a) Matric; and (b) Registration certificate from Nursing Council.	18 years	25 years

[No. F. 3 (10) IF-III/2013.]

RANA M. SAJJAD ANWAR,
Section Officer (IF-III).